



To: Prospective Subcontractor  
From: Erin McDaniel  
Re: New Subcontractor Packet

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The following packet contains pertinent policies, procedures, and forms required of any subcontractor intending to do work with Mad Dog Construction. The purpose of this packet is to inform potential subcontractors of the standards held by Mad Dog Construction, as well as gather contact information, insurances, *etc.* required by the state, insurance companies, and/or Mad Dog Construction. The information gathered at this time is for pre-screening purposes only, thus it is necessary to provide us with all the items below.

Please review the attached, and return all forms (listed below) to our office a.s.a.p. It is mandatory that this packet is completed and approved prior to commencement of work.

- 1  Subcontractor Data Form
  - 1A  State of Florida Business License
  - 1B  City/County/State Occupational License(s) (all that apply)
- 2  List of Approved Signatories
- 3  Three (3) Credit References
- 4  W-9
- 5  General Liability COI
- 6  Workers' Compensation COI or proof of exemption status
- 7  Automobile COI

Should you have any questions, or require further information, please do not hesitate to call us at (850) 878-8272.